



**Notice of a public meeting of
Audit & Governance Committee**

To:	Councillors N Barnes (Chair), Dew (Vice-Chair), Cuthbertson, Fenton, Flinders, Kramm and Lisle Mr Mendus and Mr Bateman
Date:	Wednesday, 22 June 2016
Time:	5.30 pm
Venue:	The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. Declarations of Interest

Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable interests

which they might have in respect of business on the agenda.

2. Minutes (Pages 1 - 8)

To approve and sign the minutes of the meeting of the Audit & Governance Committee held on 10 May 2016.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Tuesday 21 June 2016.**

Filming, Recording or Webcasting Meetings

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at https://www.york.gov.uk/downloads/file/6453/protocol_for_webcasting_film_and_recording_council_meetingspdf

4. Draft Annual Governance Statement (Pages 9 - 28)

This report presents the draft Annual Governance Statement (AGS) 2015/16 for approval.

5. Annual Report of the Audit and Governance Committee (Pages 29 - 42)

This report seeks Members' views on the draft Annual Report of the Audit and Governance Committee for the year ended 13 April 2016, prior to its submission to Full Council.

6. Contract Procedure Rules Update (Pages 43 - 76)

This report sets out proposed changes to the current Contract Procedure Rules.

7. Mazars Audit Progress Report (Pages 77 - 92)

This report from Mazars provides an update on their progress in delivering their responsibilities as City of York Council's external auditors. The report also highlights key emerging national issues and developments.

8. Annual Report of the Head of Internal Audit (Pages 93 - 152)

This report summarises the outcome of audit and fraud work undertaken in 2015/16 and provides an opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and internal audit.

9. Internal Audit Charter (Pages 153 - 168)

Members are asked to approve changes to the Council's Internal Audit Charter.

10. Update on Information Governance including Local Government Transparency Code 2015 (Pages 169 - 264)

This report provides Members with:

- An update on the Information Commissioners Office (ICO) audit
- A compliance update report on the Transparency Code 2015
- Information on the current consultation by the Department for Communities and Local Government (DCLG) on changes to the Local Government Transparency Code 2015.

11. Forward Plan (Pages 265 - 270)

This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to April 2017.

12. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی میا کی جا سکتی ہیں۔ (Urdu)

 (01904) 551550